

DATE: 7/11/16

TIME: 7:00 PM

PLACE: Rushville Village Hall

PRESENT: Mayor: John Sawers

Trustees: Charles Elwell, Holly Krossber, David Masters, Kimberly Payne

ATTENDANCE: Tom Zuber of Wager, CPA, Joanne Burley, Janet Landcastle, Jim Landcastle, Bob Walker, Pat Sawers, Doug Rigby, Mary Colf, Jonnette Keneston, Chandra Gilman, Jamie Landcastle, Kevin Smith, Art Rilands, Anne Grover, Lynn Magill, Bill Button, Sue Button, Jason Cook, Karen Gorton, Dave LeClair, Reggie O'Hearn

Re: Calling the Meeting to Order:

Meeting called to order at 7:00 pm by Mayor John Sawers. All who were present joined in the Pledge of Allegiance.

Introductions:

The Mayor introduced our first guest, Jason Cook, candidate for Yates County Court Judge. Mr. Cook will talk at the end of our meeting.

The Mayor introduced our second guest, Tom Zuber from Raymond Wager, CPA's. He is here to answer questions regarding the audit that is being done. Trustee Charles Elwell asked what length of time will be needed to complete the audit. Mr. Zuber said that to date the audit has not been started. He has met with the new Clerk/Treasurer and is trying to bring her up to date on procedures and they are currently talking with service providers to accomplish this. Bank reconciliations need to be done before he can get started on the audit. He is looking at starting by the end of this week or next week. He feels it is important to get Joanne up to date first.

Trustee Charles Elwell asked if we have a firm price for the audit. There has been some discussion on the type of audit that needs to be done. They did a water fund audit last year because Rural Development required that audit. This year they are not requiring the water fund audit.

So it depends on the type of audit that is done what the fee is. All funds will be looked at and if additional items need to be done we would talk about it before the fee is charged.

Trustee Holly Krossber asked how far back will the audit go. Mr. Zuber response- 6/1/15 to 5/31/16 the fiscal year. Trustee Krossber asked how much would it be for an audit from 2013 to present? A full audit would be approx. \$8,000. Mr. Zuber would suggest that they audit the fiscal year end for 2014,2015,2016. And some has already been done on the Water fund.

A Federal Single Audit can't be done if not required. If we have a federal grant is received for more than \$750,000 is the only time this kind of audit can be done.

Mr. Zuber also said that a full audit has not been done in the last 3 years. He would take random transactions of all funds. Most audits are based on a risk assessment.

Trustee Charles Elwell mentioned that Raymond Wager's accountants have been employed by the Village for 20 years or more. He asked if anyone has any questions. The Mayor said there could only be questions from the Trustees at this time.

Mr. Zuber stated that they want to be sure they are providing what the Village wants. They are willing to do whatever we want.

Re: Approval of Minutes:

The Mayor asked for an approval of last month's meeting. A motion to approve the minutes was made by Trustee Charles Elwell. Trustee David Masters seconded the motion. The motion was unanimously carried.

Re: Reports of Committees:

Re: Public Works Supervisor, Art Rilands:

Streets:

Art reported he has 2 projects in progress:

1. Paving on Chapel and Hill Street
2. Drainage pipe on Warren St. – this project will start on July 18th.

Art indicated the pipe would be laid from the corner of Warren Street and Bassett Street to the Creek. He said the Town of Middlesex has offered to help if he needed it.

Trustee Holly Krossber asked if the sidewalks were done on Gilbert Street. Art reported that he needs help to finish the sidewalks and he has been unable to find reliable help. The project is all based on finding help.

Sewer:

The Mayor asked Art to give them an update on the Sewer situation. Art said it appears the one bed is leaking. DEC has been to check it out. The size of the bed is 100'X200' in size so it would need major construction to fix it. The life expectancy of a sewer bed of this type is 25 years and it has been in service for 28 years. He is meeting with the DEC and engineers tomorrow at 1 p.m. to discuss.

There has not been money to fix in the past, but with the new development of the leakage there may be money available as this may bring our score down. This could make money available. We need to improve our score to receive money. Right now we are only operating on one bed, which we can't do forever. It is up to the DEC.

The Mayor said he will make sure everyone can follow the process. If anyone has any questions, give Art or him a call. He will keep the Trustees up to date.

Water:

The water situation could become critical. We are using 50,000 gallons more per day than usual. If it continues we may have to put restriction on water usage. Bulk water is using a lot of water.

Cemetery:

There have been some complaints regarding people letting their dogs run in the Cemetery. Dogs are urinating on headstones. The Mayor said if anyone sees this happen to report it to him or to the office and we will have to do something about it. Trustee Charles Elwell mentioned that there is a leash law in the Village. The Mayor indicated that is true and if the problem continues we will have to begin to ticket people.

Re: Fire Department Report: Art Rilands

The Fire Dept. received good news. They will be getting a \$91,000 grant. This will be used to purchase self-contained breath apparatus.

He also mentioned the fund raiser coming up on the 1st Saturday in August. The raffle and dinner are included in the ticket.

Re: Reading Center Director, Dodie Baker

Dodie was not at the meeting tonight. She is attending a conference on Budgets & Public Funding in Hammondspport.

She did send her report which is attached.

Re: Code Enforcement Officer, Reggie O'Hearn

Reggie reported that the 9 Chapel Street property is still receiving fines. Trustee Holly Krossber asked if there had been any contact. Reggie reported that there had been contact with Mr. Barker. The daughter has told her father she has been in contact with the Village, but there has been no contact. There has been a conversation that someone else is going to come and clean up the property, but he has seen no evidence of this. Mr. Barker has paid his taxes and some of his fines.

Trustee David Masters asked if there is anything else we can do. Reggie said because they occupy the property you can't just walk on the property. You have to have permission and he has not received that from them.

The Mayor said Mr. Barker indicated he is going to do something about the situation. He is non-compliant.

Re: Unfinished Business:

- A. 3 Bassett Street – Reggie reported he has 1 bid coming in tomorrow, possibly 2. We will discuss this at the next board meeting.
- B. The Mayor indicated that we need to make some appointments for the record. The following appointments need to be made: Tax Collector & Deputy Tax Collector, Registrar of Vital Statistics & Designee to be notified in case of a claim. (Uniform Notice of Claim Act) and Deputy Tax Collector.

A motion was made by Trustee Kimberly Payne to appoint Joanne Burley as the Tax Collector, Registrar of Vital Statistics and Designee. Trustee Charles Elwell seconded the motion. The motion was unanimously carried.

The Mayor introduced Tricia Phillips, who was not in attendance. He said she has been a great help in the office with our transition. Trustee Holly Krossber made the motion to appoint Tricia Phillips as the Deputy Clerk/Treasurer and Deputy Tax Collector. The motion was seconded by Trustee by Kimberly Payne. The motion was unanimously carried.

Re: New Business:

New Hours -

Clerk/Treasurers hours – Mon. – Fri. 8:30 – 4:30
Deputy Clerk/Treasurer – Tues. & Thurs. 1:00 – 5:00
Office Hours – Mon., Tues., Thurs., Friday 8:30 – 4:30
Wed. – Closed (Clerk/Treas. in office)
Closed for lunch 12:00 - 1:00 – Mon. – Fri.

Trustee Charles Elwell commented that the neighboring towns/villages have fewer hours than we do. We have always been closed on Wednesdays.

Trustee Kimberly Payne indicated that Joanne will be in the office on Wednesdays but the office will remain closed.

Trustee Charles Elwell mentioned that always in the past that we have advertised for new positions. He understands that we had an unusual circumstance this time but hoped we would in the future continue to advertise positions and accept applications and do interviews. The Mayor indicated that process would continue in the future.

Re: Misc.

Trustee Charles Elwell mentioned information he received in the mail regarding a local cemetery. Lakeview Cemetery. He indicated that they were charging \$950 for a lot and marker installation was \$530. He felt that maybe we should look into our lot rates and discuss it at a future meeting. Reggie said he had sat on the Town of Gorham board when this application was received. They did promote that there was a Lake View for the survivors.

The Mayor also wanted to mention to the audience that he was aware they were hoping to discuss the Martin Building. We will be addressing that at our next meeting. He wanted them to know that he hasn't forgotten them. He did have a call from the Coach but he was sick last week and wasn't able to meet with him. The Coach indicated he did not have questions he just wanted to meet him.

Re: Bills

A motion was made by Trustee Charles Elwell and seconded by Trustee Holly Krossber to authorize payment of the general bills in the amount of \$4,269.95. The motion was unanimously carried.

A motion was made by Trustee Holly Krossber and seconded by Trustee David Masters to authorize payment of the Cemetery bills in the amount of \$471.30. The motion was unanimously carried.

A motion was made by Trustee Kimberly Payne and seconded by Trustee David Masters to authorize payment of the water bills in the amount of \$8,171.10. The motion was unanimously carried.

A motion was made by Trustee Kimberly Payne and seconded by David Masters to authorize payment of the sewer bills in the amount of \$279.77. The motion was unanimously carried.

The Mayor called upon Jason Cook to speak to the audience. Mr. Cook is running for the office of Yates County Judge. He said he is trying to meet as many people as he can in Yates County.

He indicated he is the 5th generation in his family to live in Yates Co. He lives in the Town of Milo. He has been an Attorney for 19 years and District Attorney for 4 years.

Yates County is a small county and therefore has only 1 Judge. This judge fulfills 3 jobs unlike other larger counties. County Judge, Family Court Judge and Surrogate Judge. He has seen all cases in his career.

The biggest issue that courts deal with is drugs.

He enjoys hunting and loves the Community. He relayed a personal story of a boy he had sent to Boot Camp. He ran into the boy and he thanked him and said he turned his life around. Mr. Cook finds his job very rewarding.

Mr. Cook thanked us for our time and letting him talk to us.

The Mayor had one more item to discuss. At the meeting of April 25th it was noted that the Water and Sewer rates would be raised. This was an error and only the Water rates are being raised. The motion has been corrected.

Karen Gorton asked why her water bill did not show a late charge. Trustee Kimberly Payne indicated there had been a computer glitch. Some bills did not indicate there would be a late charge after the 15th.

A motion was made to adjourn the meeting it was seconded by Trustee David Masters. The meeting was adjourned at 7:55 p.m.

