

THE RUSHVILLE VILLAGE BOARD MEETING, ORGANIZATION MEETING & BUDGET WORKSHOP April 11, 2022

DATE: 4/11/22

TIME: 6:30pm

PLACE: The Rushville Village Hall

PRESENT: Mayor Dave LeClair, Trustee Doug Rigby, Trustee Karen Gorton, Trustee Mark Fargo, Deputy Mayor Chandra Gilman, Clerk Jeannie Kesel, Code Officer Tim Pagel, DPW Art Rilands, Reading Center Director Dodie Baker

Approximately 12 people attended the meeting (sign in sheet available at the Village Office)

The Mayor called the Organizational Meeting to order at 6:30 pm

RE: Salute to the Flag:

The Mayor asked everyone to rise and join in the Pledge to the Flag.

RE: Organizational Meeting – Minutes Attached

A motion to adjourn was made by Trustee Mark Fargo. A 2nd was received from Deputy Mayor Chandra Gilman. The motion was unanimously passed. The meeting was adjourned at 6:44pm.

RE: Board Meeting:

A motion to open the Board Meeting at 6:45pm was made by Trustee Mark Fargo. A 2nd was received from Trustee Doug Rigby. The motion was unanimously passed.

RE: Approval of Minutes:

The Mayor asked the Trustees if they had any corrections to the board minutes from the March 14, 2022 meeting. Trustee Mark Fargo had a few minor changes. Trustee Karen Gorton made a motion to approve the March 14, 2022 minutes as corrected. Trustee Doug Rigby made a 2nd to the motion. The motion was unanimously carried.

RE: Mayor's Report

- The Mayor mentioned that he received a Petition for Sidewalks from the residents on Douglas Drive. Dave is planning for sidewalks in different areas in the Village in next year's budget. He would like to set up a committee for sidewalks.

RE: Deputy Mayor's Report

- Chandra and Trustee Mark Fargo had a very informative work session with the Fire Department. It's imperative that the volunteers get fitted for gear. She was glad to hear that 7 fire fighters were fitted for gear.
- Appreciation for the volunteers was discussed. The banquet that was formerly held for them was brought up along with Trustee Mark Fargo suggested that plaques might be a good idea. Recognition goes a long way.

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- Questions were raised about how expensive utilities are and the fact that there are three different energy sources. Looking into that. It's that same for all of the Village utilities. The Mayor said that we would look into this after the budget season. Constellation's contract is up for renewal in December. Deputy Mayor Chandra Gilman spoke with some of her NYCOM contacts and they opted to go with NYSEG at a variable rate to avoid suppliers.
- Deputy Mayor Chandra Gilman also brought up Kirkwood Energy and the fuel for the fire trucks. It's imperative that we get that information.
- Paul explained the difference for the fire department fire districts – the importance of covering the towns.
- Paul went over the budget Jeannie gave Chandra and understood it a little better.
- Trustee Mark Fargo suggest that they reconvene in a month, April 26th
- De-Escalation training was held at the fire hall and it went well. A lot of great information conveyed. Good to see fire fighters from Rushville, some from Middlesex and some board members. Grateful that they took the time to attend. If we have training again, it would be great to bring more people together and even extend it to Potter. The Mayor said that he and Deputy Mayor Chandra Gilman wrote a letter thanking Yates County Sherriff's office for putting on this training.
- Potter Dump Days – April 30, from 8am-12:00pm
- Yates County Planning Board - application to rehabilitate a building for first floor assembly space
- Town of Barrington – requesting a building permit from Kay and Tom Petro to build 4 furnished - 1 bedroom and 1-bathroom cabins. They will share the drive entrance with the Petro home with a lighted walk way into the campgrounds. All electric will be buried, cabins will be fully furnished with heating and cooling - Vacation cabins.
- An application to increase the size of the shed selling lot.
- Training available right before the Yates County PB meeting at 6:00pm. They do the municipal training. They put it up on a big screen. You can join us at the Yates County Legislative Chamber.

RE: Proposed Budget – 1st Look

Library –

Where is the money from school taxes – Money was pulled from the General Fund and put in revenue on the Library spreadsheet.

Who pays the maintenance – Spoke with Brian H. from STLS. He said the utilities need to come from the library budget.

Deputy Mayor Chandra Gilman asked if the Village should pay the library utilities because the Village owns the building.

Charter should be in place by the end of December

General Fund

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A2389- Miscellaneous Revenue, Other Govt. - \$5,000 NYSERTA Grant and \$600.00 T/O Potter Library Contract (received December 2021) This budget line is zero for the 2022/2023 budget

A3001 St Aid, Revenue Sharing - \$4265 is received each May. **AIM** (Aid and Incentives for Municipalities.) Needs to be added to our budget.

Pay raises are 3% as it has been in past years.

Tim Pagel's salary was calculated at 650 hours per year at his new rate \$22.52 - \$14,638. In this year's budget he has work less hours.

NYCLASS – the money from the 2 Investment accounts – Cemetery \$513,920.85 and the Reading Center \$185,785.17 will be transferred to NYCLASS once Jeannie sends the completed paperwork to Kathy S.

Cemetery

Backhoe - \$110,000 state bid. Without state bid \$160,000

- 35,000 - anticipated auction value

Truck - \$ 35,000 state bid

- 20,000 - anticipated auction value
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Mower - \$ 16,000 state bid

- 4,000 - anticipated auction value

CM8989.4 – Cemetery – Other Home & Community Service – Contr Exp. – Headstones, Mower Repairs

A Public Hearing for the Budget is scheduled for April 18, 2022 at 6:30pm

RE: Public Works Supervisor:

Streets:

- We've started spring cleanup, repairing snow plow damage. Should be able to get Middlesex sweeper to do the streets this week. I helped Middlesex Highway with some plugged storm pipes on South Lake Road.

Sewer:

- Flows for the month of March were very high. We've been checking manhole flows. The flows are averaging 191,000/gals per day. This is the highest levels ever. With drier weather, we will check the same manholes to see if there is a difference in flow rate.
- Art renewed his sewer operator license.

Water:

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- Mike has started changing meters. Art helped Gorham Water with some water problems.
- The State is requiring industries to report chemicals that they use or store on site. The Village is suppose to be able to review this to see what chemicals are in our area.

Village Hall:

- LED lighting is about done. Art had to special order some lights for the Library, not sure when they will be in. There are 3 or 4 outside lights that need to be changed out. That should finish up the LED lighting project. So far, the cost has been approximately \$3500 of the \$5000 money received from NYSERTA.
- Finished changing light fixtures to LED bulbs.

Cemetery:

- Some cleaning has been done, but the area is still too wet to get much done yet.

RE: Fire Report:

- Paul handed in the re-up election list.
- 7 sets of gear have been ordered. The invoice should be here by the next board meeting - \$18,000 (pants and jackets). Paul will order new gear on a regular basis unless the fire department gets the grant which would pay for new gear.
- The department volunteers last year paid for the new air conditioner for the building.
- Planning on using the remaining of this year's budget to purchase gear. There is a 14-month lead-time for delivery of this gear. Will order the following: 3-4 Coat and Pant, Boots (\$700/pair), Helmets (\$200-300/helmet). The grant (\$95,000-\$100,00) will be resubmitted. It requires 10% down. This purchase will apply to the grant.
- Pancake breakfast March 20th – Adults \$10, Children 4-12 \$6 and under 4 if free

RE: Reading Center Director:

- The Wee Wonder Story time hour will be on the last Tuesday of every month from 10-11am. All children are welcome. Adults and children over the age of 2 are required to wear masks, please, until further notice. The first story time was attended by a dad and two children. They enjoyed the stories, the snowman craft and a packaged snack.
- New Wee Wonder Story time will be Tuesday March 29th from 10-11am.
- New rotating Audio Book Collection is in the library ready to be checked out.
- We also have brand new Children's and Young Adult books come in each month.
- We have our flat screen TV installed with scrolling information running. More to come!
- Dawn and I are getting ready to be barcoded and start the process to becoming a "Chartered Library". This will happen late spring. We are having our new library design made now. STLS will purchase them for us.
- Week of April 11-16 is school break. We will hide plastic eggs for kids to find around the library. We also have crafts they can do in the library or take home to do.
- Want to sow some seeds in our Moody Trail Garden? I have seed to plant. We will be planting in May. We need volunteers to help and keep the garden nice this summer.
- Memorial Day Parade is being held in person this year in Gorham. Want to come to walk with the library? Please contact us for more information soon. We need to plan ahead.

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- Dawn and I are starting to plan for the “Oceans of Possibilities” Summer Fun Program, held Tuesdays in July. Sign-up will be the week of June 20-25th (free gift given for signing up this week).
- Fundraiser for Autism services is going on now inside the library. Bird Collector Plates on sale for \$20.00 each. Nice for gift giving. Come in and support the cause.
- Thank you for always supporting the library!

RE: Code Enforcement Officer:

- Inspection of projects in progress
- Issue Permits
- Obtain required training through webinars
- Respond to complaints
- Looking at properties that need some maintenance work done.
- Working on possible location for a food cart. NYS Administration Provision – every code office has to follow. The Mayor asked Tim to bring the old plan and the revised plan to the next meeting and highlight the differences.
- The state is been cancelling seminars this year. They have been offering online training.
- Tim was president of Yates County Code Association for three years. Only 9 municipalities in Yates County. Finger Lake association president was Bob Johnson. Met with Jim Kerr (took over for Bob Johnson) from Ontario County. Tim and Jim felt it was a good idea to put the two organizations together to get a voice between those organizations. They officially merged in February. Now there are about 25 members. Tim is now Vice-Chair.
- Working on a possible location for a food cart. The Mayor said the individual was thinking about the Village parking lot. Katie is going to start selling food so we don’t want to have a conflict there. The vendor comes up to Middlesex during the summer and goes back south in October. He managed a restaurant in Penn Yan for years. Tim will update the Board next month.

RE: Clerk:

- Jeannie let the Board know that the money from the Investment Accounts for the Cemetery and the Reading Center had been deposited into savings accounts at Community Bank. The Board agreed that they would like the money transferred to NYClass. Trustee Mark Fargo asked if Kathy Saville could meet with the Finance Committee before the paperwork is signed. Jeannie will reach out to Kathy Saville to set up a time.
- Jeannie presented to the Board the 2021-2022 Water and Sewer Relevy Report.

A motion to accept the 2021-2022 Water and Sewer Relevy Report was made by Deputy Mayor Chandra Gilman and seconded by Trustee Doug Rigby. The motion was unanimously carried.

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RE: Bills:

A motion was made by Trustee Doug Rigby and seconded by Deputy Mayor Chandra Gilman to authorize payment of the General bills in the amount of \$15,523.02. The motion was unanimously carried.

A motion was made by Deputy Mayor Chandra Gilman and seconded by Trustee Doug Rigby to authorize payment of the Cemetery in the amount of \$143.23. The motion was unanimously carried.

A motion was made by Trustee Doug Rigby and seconded by Trustee Karen Gorton to authorize payment of the Water bills in the amount of \$11,665.58. The motion was unanimously carried.

A motion was made by Trustee Mark Fargo and seconded by Trustee Doug Rigby to authorize the payment of the Sewer bills in the amount of \$6,170.43. The motion was unanimously carried.

A motion was made by Trustee Doug Rigby and seconded by Trustee Mark Fargo to authorize payment of the Capital Project bills in the amount of \$21,169.07. The motion was unanimously carried.

RE: Public Comments:

- No Public Comments.

A motion to adjourn was made by Trustee Mark Fargo. A 2nd was received from Deputy Mayor Chandra Gilman. The motion was unanimously passed. The meeting was adjourned at 7:52 pm.

Respectfully submitted,

Jeannie Kesel, Clerk/Treasurer

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