

THE RUSHVILLE VILLAGE BOARD MEETING

June 13, 2022

DATE: 6/13/22

TIME: 7:00pm

PLACE: The Rushville Village Hall

PRESENT: Mayor Dave LeClair, Trustee Doug Rigby, Trustee Karen Gorton, Trustee Mark Fargo, Deputy Mayor Chandra Gilman, Clerk Jeannie Kesel, Code Officer Tim Pagel, DPW Art Rilands, Reading Center Director Dodie Baker and Paul Moberg, Fire Chief

Approximately 12 people attended the meeting (sign in sheet available at the Village Office)

The Mayor called the Board Meeting to order at 7:00 pm

RE: Salute to the Flag:

The Mayor asked everyone to rise and join in the Pledge to the Flag.

RE: Approval of Minutes:

The Mayor asked the Trustees if they had any corrections to the board minutes from the May 9, 2022 meeting. Trustee Mark Fargo made a motion to approve the May 9, 2022 minutes as submitted. Trustee Doug Rigby made a 2nd to the motion. The motion was unanimously carried.

RE: Guests:

- A petition for sidewalks on Douglas Drive was submitted to the Board last month from David Bradshaw. He said that he was approached by Village residents to put sidewalks between Douglas Drive and Railroad Avenue. He said that he is willing to do more if needed. Trustee Karen Gorton asked if there are sidewalk on the left-hand side of this area. David said that there are four houses before existing sidewalks. He realizes that a lot of the Village's sidewalks could use rehab and realizes that it is a big project. Mayor Dave LeClair said sidewalks was brought up during the comprehensive plan public forum. The Mayor suggested we get a cost for sidewalks on Douglas Drive and give this a serious look including other village locations in the next budget. Deputy Mayor Chandra Gilman mentioned that pre COVID the Village had been working on sidewalks. Trustee Doug Rigby said that the cost per foot is needed before the Board can decide what areas should be addressed first. The Mayor said petitions from other resident neighborhoods are always welcome.

RE: Approval of New Fire Members:

- Three new fire department members, Glenn Zimmerman, Ray Weaver and Lamar Weaver were present to the Board for their approval.
- Trustee Karen Gorton asked Paul what type of training is required. He said that within the first two years they are required to complete the Initial Exterior Fire Fighter Course – 62 hours of training. If they want to go on, they can take the Interior Fire Fighter Course.

The Mayor asked for a motion to approve these new members. Trustee Karen Gorton made a motion to approve these three new members. Trustee Mark Fargo made a 2nd to the motion. The motion was unanimously carried.

THE RUSHVILLE VILLAGE BOARD MEETING

June 13, 2022

RE: Mayor's Report:

- Sewer Study – Check Bastian, President, Bernard P. Donegan, Inc. completed an update to the Village Sewer Study. Chuck will be at the August meeting to review the updated study and offer suggestions for future rate increases. I will be providing the updated study that includes the allocations in the newly adopted budget including proposed equipment purchases. Rates will be increased in the 3rd quarter from \$110 to \$140 as a first step in a multi-year plan aimed at establishing a reasonable fund balance that factors in the capitol debt of the new sewer plant and ongoing maintenance costs by the year 2028.
- Village Park – In the budget we approved an allocation of \$5,000 for the application for a park grant. However, after further thought and input from MRB, the following cost would apply in the future if we choose to move forward – Application fee \$5,000, 2023 Planning Match \$25,000, 2024 Construction Match: \$240,000 grant with \$120,000 match (probably could commit \$60,000 each in 2024 and 2025). At this point, I recommend that we do not pursue this grant, but try to utilize other resources like the Lions Club, private donations, and budgetary contribution. We should be able to “piece meal” the improvements over the next few years. I suggest using the \$5,000 (allocated application fee) for design services by a Landscape Architect.
- Municipal Training – Trustee Doug Rigby, Deputy Mayor Chandra Gilman, Ed Gilman and Jamie Landcastle recently complete Municipal training at Genesee Community College which is valued and appreciated by the Village.
- Other Training – all employees including boards are required to complete by the end of the year Sexual Harassment and Workplace Violence training. Jeannie will assist you by identifying the training opportunities offered through the EAP Employee Assistance Program. You may use village computers or the library’s computer to complete this NYS mandated training. We may also be able to partner with the fire department for possible in person training.
- Clean up day will be July 16 from 8-noon. A list of acceptable items will be put out in the newsletter. Tim
- Code update local law – A draft copy of an update to the Code Enforcement Administration local law that is required to be passed by the end of this calendar year per NYS Law was provided in your packets. It is under review by staff and we anticipate approval. A public hearing has to be scheduled.

A motion to schedule a Public Hearing on the Propose Local Law #1 of 2022 Entitled “A Local Law Establishing a Local Government Code Enforcement Program” to be held July 11, 2022 at 6:50pm was made by Deputy Mayor Chandra Gilman and seconded by Trustee Karen Gorton. The motion unanimously carried.
- Clean up day will be July 16th from 8:00am til noon. Information will be included in the next water/sewer billing statements. The Mayor asked Tim Pagel to give the Board an update. Five dumpsters are ordered. Two dumpsters are coming from B&B Recycling – one for metal and one for tires. They will be set up the week before and removed the following week. Trustee Mark Fargo asked what the fee was for tires. Tim said under 20” tires are \$3.00 per tire and 20” and over is \$5.00 per tire. Trustee Mark Fargo asked about paint – only if the can is opened and dried out. The Mayor said that a list of what will and will not be acceptable will be included in the upcoming newsletter. Deputy Mayor Chandra Gilman asked if there would be a limit on roofing shingles. The Mayor said no.

THE RUSHVILLE VILLAGE BOARD MEETING

June 13, 2022

- Jeannie, Art and myself met with Ide Marshall from Ontario County Department of Civil Service on June 8th to discuss filling the DPW Supervisor position and the legal procedure that needs to be followed to obtain a list of qualified applicants. This is a non-competitive position. I have provided in your packets a summary of the meeting and the civil service job description. It is posted on the Ontario County Website. Art said that the DOH Department of Health requires someone lives within 1 hour to respond to a problem.
- Comprehensive Plan Update – The “Community Cookout” was well attended by approximately 80 people. Many positive ideas for the village were exchanged. I have included some comments from Angelina White about the process and findings so far. We are about half way through the planning process.
- Library Donation – We received \$25,000 from Glenna Hughner (Martin) to be used for building and property improvements. We now have a total of \$75,000 in this property improvement fund. Deputy Mayor Chandra Gilman thought the balance in that fund would be \$87,000. The Mayor said he would look into that. Dodie will be working with STLS in the future to obtain information about grant funding and when combined a library addition and property improvements will be our goal.

RE: Deputy Mayor’s Report:

- Deputy Mayor Chandra Gilman said that Jim Higgins, Finger Lakes Museum in Branchport, NY submitted a site plan. It proposes the 17,000 square foot former school building will be demolished for the construction of the 15,000 square foot museum building which will be constructed to specifically meet the needs of the Finger Lakes Museum. The new main building will include a rear deck/patio area, landscaping and garden areas, interconnecting pedestrian paths throughout the site, and site lighting. As part of the museum redevelopment project, site improvements include several additional programmed spaces, including: an outdoor education area, a playground, bathroom facilities adjacent to the outdoor activity areas, and a pole barn which will be utilized as offices and a museum maintenance building. The existing 76+/- parking space on site will be improved and retained as part of the redevelopment project.

RE: Public Works Supervisor:

Streets:

- Started striping the parking lot. Have been mowing the street shoulders. I have 2 backhoe prices – One is about \$10,000 more than was budgeted and the other is way over budget (\$119,000). Trustee Doug Rigby asked what company was the lower bid – New Holland. Trustee Mark Fargo is there was any value to the backhoe. Art said it was worth approximately \$35,000. Trustee Karen Gorton asked how many hours were on the backhoe. Art said approximately 2,000 hours which is equivalent to 60,000 to 80,000 miles. The Mayor has four possible options –
 - 1- Take the \$10,000 from a contingency line in the budget
 - 2- Take the \$10,000 from the American Rescue Funds – the Mayor is leaning toward this option
 - 3- Put \$110,000 in the equipment reserve fund
 - 4- Take \$10,000 from the equipment reserve fund

THE RUSHVILLE VILLAGE BOARD MEETING

June 13, 2022

The Mayor tabled this until next meeting.

Sewer:

- Sewer flows are down now. Mike has started checking septic tanks. The UV system is installed for the summer at the plant. We operate UV system from June till November. That is a DEC requirement at this time.

My Retirement:

- Some decisions need to be made regarding my retirement at the end of December – pay rate, benefit package, truck usage, where and when to advertise the job opening (according to Ontario County a temporary position title). Deputy Mayor Chandra Gilman suggested that we post in Yates County and on NYCOM website.

Water:

- The auto dialer for the alarm system has failed. It's been sent out for repair and the contractor installed a loaner so we can still get alarm calls. Art told the contractor that he needs to let him know if the auto dialer is worth repairing or if needs to be replaced.
- The school tank and pump pit are now operating so the Village can get water back from the school pit now on a daily basis. It seems to be working ok, so far. It was supposed to happen in 2008 and has never worked right until this year. The Mayor asked Art to explain the major advantages - This helps the school because it has to move the water in that tank every day. In the school's case, they need to raise and lower the water level in that tank by about 40,000 gallons every day. The school, on a daily average uses 8,000-9,000 gallons per day. This helps the Village. In an emergency, for example a fire or a water main break, the Village can get a lot of water back quickly from the school's tank. The result is positive for both entities.
- A policy has to be setup for the water users on Route 364. There is a 1" water service that feeds 4 properties on 364 and it is starting to have some leaks. The Village's water line comes cross lots from the lake. There is curb stop shuts off right at the water main, at the water line. The Village needs to figure out who's responsibility it is to repair leaks and pay for it. It is outside the Village water main easement.
- I went to a one-day water training class.

Village Hall:

- New rear door has been installed. We'll need the alarm company here to adjust the door alarm. There is one camera not working at the barn that they need to look at.

Park:

- We have about half of the basketball court sealed. Waiting for more sealer from Rushco. Some cracks have started – got them filled in. We've been mowing a lot.

RE: Fire Report:

- Trustee Mark Fargo asked Paul if he knew the three new members. Paul said that they are great guys. He told the board that the Fire Department goes through their own hiring process and background check before the names of new members are presented to the

THE RUSHVILLE VILLAGE BOARD MEETING

June 13, 2022

Board. Deputy Mayor Chandra Gilman asked how old someone has to be to join? Paul said that they have to be 18 years old. All new fire fighters are required to complete the Basic Exterior Fire Fighting Course (62 hours).

- Paul has received 2 applications for new members. The Mayor suggested that next month the Board could approve these new members. Paul said that the new members would be voted on at their next meeting.
- Trying to get last year's budget wrapped up. Paul worked with Jeannie to get this completed.
- Paul had to purchase a new air compressor for the fire house.
- The 2351 P/U needed yearly service - \$200
- The 2311 truck – emergency lights are not working.
- Had to replace the air compressor.

RE: Reading Center Director:

- Dodie and her husband, Ted, attended a Garden Party to benefit Geneva Rotary Club. Dodie had a nice talk with Father Roy Kiggins from St. Patrick's Church in Seneca Falls. He is an avid reader. At the end of the evening he handed me a \$150.00 donation. Dodie sent Father Kiggins a thank you note.
- The Rushville Tuesday Club has donated \$25.99 towards an historical novel in Memory of Janet Reed. Dodie will send a thank you note. A bookplate will be put in the front of the book.
- Five volunteers walked with me in the Memorial Day Parade in Gorham. We handed out fliers about the Summer Fun Program and the Wee Wonders Storytime.
- Next Wee Wonder Storytime: Tuesday, June 28, 10-11am (stories, craft & snacks)
- There are new Children's and Young Adult books coming in each month
- New Adult books are coming in regularly
- Sign-up now for the "Oceans of Possibilities" Summer Fun Program. Tuesdays in July. Sign up early and receive a gift on the first day you attend the program.
- Thanks to all who gave for the Fundraiser for Autism services. We still have some plates for sale, \$20.00. Thank you for your support.
- I will be attending a Directors retreat on June 23rd. This will be held at the Hammondsport Library. STLS has organized it so that the entire system's Library Directors can meet in person and share what we all have been doing.
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- Dawn and Dodie will attend an all-day "Small Libraries Summer Symposium" in Canandaigua on Friday, July 8th. Our volunteer Karen will be keeping the library open for us that day.
- The new computers and copier will be here soon.

RE: Code Enforcement Officer:

- Issue Permits
- Obtain required training through webinars
- Respond to complaints
- Inspection of projects in progress
- Look at properties that need some maintenance work done.
- Working with a builder for Lots 8, 10, & 12 Douglas Drive.
- It was decided that July 16th from 8:00am-Noon will be Rushville Clean-Up Day.

THE RUSHVILLE VILLAGE BOARD MEETING

June 13, 2022

- Working on Local Law #1 update.

RE: Introductory Resolution No. 9-2022– Local Law Updated Code:

- The Mayor said that this is an updated local law and Attorney Tom Blair suggested that the Village pass this Resolution to with the intention adopt this new model of the Local Law. A Public Hearing for July 11, 2022 at 6:50pm will be added to this resolution.

The Mayor asked for a motion to introduce this Resolution No9-2022 – Local Law #1 of 2022 Entitled “A Local Law Establishing a Local Government Code Enforcement Program” Last updated in 2008. Trustee Karen Gorton asked if it was much different from the prior? The Mayor says it talks about parking garages. There have been parking garage catastrophes. The law keeps up with the times. He said most of the language is the same. Trustee Doug Rigby made a motion to accept Resolution No. 9-2022 Introducing Local Law #1 of 2022 Entitled “A Local Law Establishing a Local Government Code Enforcement Program”. A second was received from Trustee Karen Gorton.

There was a rollcall vote –

Trustee Doug Rigby	Yes
Trustee Karen Gorton	Yes
Trustee Mark Fargo	Yes
Deputy Mayor Chandra Gilman	Yes
Mayor David LeClair	Yes

The motion was unanimously carried.

RE: Clerk

- Jeannie said that the current NYCLASS statement was included in your packets. The current interest rate is .587%. The rate changes daily.

RE: Bills:

A motion was made by Trustee Doug Rigby and seconded by Trustee Mark Fargo to authorize payment of the General bills in the amount of \$14,500.23. The motion was approved by Trustee Doug Rigby, Trustee Karen Gorton, Trustee Mark Fargo and Mayor Dave LeClair. Deputy Mayor Chandra Gilman voted no. The motion passed.

A motion was made by Deputy Mayor Chandra Gilman and seconded by Trustee Doug Rigby to authorize payment of the Cemetery in the amount of \$760.46. The motion was unanimously carried.

A motion was made by Trustee Doug Rigby and seconded by Deputy Mayor Chandra Gilman to authorize payment of the Water bills in the amount of \$6,177.09. The motion was unanimously carried.

THE RUSHVILLE VILLAGE BOARD MEETING

June 13, 2022

A motion was made by Trustee Doug Rigby and seconded by Trustee Karen Gorton to authorize the payment of the Sewer bills in the amount of \$6,352.98. The motion was unanimously carried.

RE: Public Comments:

- No Public Comments.

A motion to adjourn was made by Trustee Mark Fargo. A 2nd was received from Deputy Mayor Chandra Gilman. The motion was unanimously passed. The meeting was adjourned at 8:32 pm.

Respectfully submitted,

Jeannie Kesel, Clerk/Treasurer

THE RUSHVILLE VILLAGE BOARD MEETING
June 13, 2022